

Holy Trinity Catholic Primary School

Headteacher: Mrs H Raley-Williams

*“Walking in the footsteps of Jesus:
we care, we share, we love, we learn”*



What have you done today to make you feel proud?



5th March 2021

Dear Parent or Carer,

I hope you are all well. We are looking forward to welcoming you all back next week. Please find below important information relating to how school will reopen on **Monday 8th March 2021**.

You will notice there are still many changes in how we are continuing to operate as a school. Your support and compliance with the new changes is expected to protect the safety of staff, children and families. We are following government and local authority guidance and putting in several controls to minimise the risk of transmission of COVID-19. A full risk assessment has been carried out and it will be regularly reviewed, as guidance from the government and local authority is updated. This will be available on the school website.

Whilst the government have indicated that the prevalence of coronavirus (COVID-19) has decreased, that mass vaccination is taking place and there is a 'road map' of how future restrictions may be lifted, it is still vitally important that our whole school community work together to protect each other.

We have organised our school to keep children in clear and consistent 'bubbles'. This will help us as a school to limit the number of contacts children have with different people whilst still delivering an effective curriculum. We have considered the age of our children and their curriculum needs as well as the logistics of our school site in order to determine the size of our 'bubbles'. Every school will have had to do this, and each school will determine the best way to do this for their unique school community.

Since the lockdown started in March last year, each of us will have had different experiences and we ask that everyone in our school community is respectful of each other and their individual feelings. If you are dropping off or picking your child up from school, we ask that you respect other people and comply with social distancing guidance and please wear a face covering, if possible, whilst on the school site. We ask, where you can, that you walk your child to school to reduce congestion at the school gate.

How to stop COVID-19 spreading

There are things you and your child can do to help reduce the risk of you and anyone you live with getting ill with COVID-19

- wash your hands with soap and water often – do this for at least 20 seconds
- use hand sanitiser gel if soap and water are not available
- wash your hands as soon as you get home
- cover your mouth and nose with a tissue or your sleeve (not your hands) when you cough or sneeze
- put used tissues in the bin immediately and wash your hands afterwards

Symptoms of COVID-19

The most common symptoms of coronavirus (COVID-19) are recent onset of:

- new continuous cough and/or
- high temperature and/or
- a loss of, or change in, normal sense of taste or smell (anosmia)

People who are sick with coronavirus, may have other flu like symptoms such as:

- body aches
- persistent headaches
- sore throat
- tiredness
- shortness of breath
- nausea or
- diarrhoea

For most people, coronavirus (COVID-19) will be a mild illness.

It is important that outside of school we all follow the government guidance around COVID-19, particularly the Stay at Home guidance below:

www.gov.uk/government/publications/covid-19-stay-at-home-guidance/stay-at-home-guidance-for-households-with-possible-coronavirus-covid-19-infection

If you do keep your child off school due to COVID-19 symptoms, please ensure that you let us know this when you register your child's absence. As a school if your child is off school we will provide school work, so they can keep up their studies.

If your child presents COVID-19 symptoms in school, we will take your child to a safe area in school and contact you immediately to pick them up. Please make sure that your emergency contact details are up to date and correct.

If your child does develop symptoms, you can seek advice from NHS 111 at

<https://www.nhs.uk/conditions/coronavirus-covid-19/check-if-you-have-coronavirus-symptoms/> or by phoning 111.

It is vitally important that anyone who presents with COVID-19 symptoms gets tested as soon as possible.

If someone from within school is confirmed with COVID-19 we will get in touch with the parents and/or carers of any children who have been in close contact with this person. This is likely to be children from their class or 'bubble' or if they have been in close contact through other groups such as breakfast club. These children will be asked to self-isolate for 10 days. Other members of the household **do not** need to self-isolate, unless your child also develops symptoms. Full details and instructions will be provided at the time. We will also send information to our wider school community as a reminder to our families of what actions you can take to reduce the spread of the virus.

Essential Holy Trinity Catholic Primary School Information

- Only 1 parent/carer per family may come onto our grounds with their child/ren.
- Parents/Carers are asked not to congregate on our school grounds at all. Once children have been dropped off or collected, please leave promptly.
- Parents/Carers are asked to limit visits to our office. Parents/Carers will not be allowed into the school building unless in an emergency. Appointments will be by telephone (0151 427 7466) or email only (l.shipway@holytrinity.liverpool.sch.uk). Alternatively, you can speak to a member of school staff at the gate when dropping off/collecting your child from school.
- Please follow the 2-way system around the school site.

Bubble	Year Groups	Start Date	Gate/Doors	Start Time	Finish Time
Bubble 1	Nursery & Reception	Monday 8 th March 2021	Main entrance on Banks Road then Nursery & Reception Doors	8.30 – 8.45	3.00 – 3.30
Bubble 2	Year 1 & Year 2	Monday 8 th March 2021	Main entrance on Banks Road then Front Doors	8.30 – 8.45	3.00 – 3.15
Bubble 3	Year 3 & Year 4	Monday 8 th March 2021	Main entrance on Banks Road then Rear Doors	8.40 – 8.55	3.10 – 3.20
Bubble 4	Year 5 & Year 6	Monday 8 th March 2021	Main entrance on Banks Road then Y5 Rear Doors & Year 6 Dining Room Door	8.45 – 8.55	3.10 – 3.20

If you have more than one child, you may bring them all at the earliest time and collect them at the latest time. Gates will be kept closed and will only be opened at the stated time. We would ask that you do not congregate outside and observe social distancing measures.

- School attendance will be mandatory from Monday 8th March 2021. The usual rules regarding attendance will apply, including: parents' duty to ensure that their child attends regularly at school, schools' responsibilities to record attendance and follow up absence and the use of the Educational Welfare Office to support regular attendance at school.
- Breakfast Club opens at 8.00 am and entrance is via the main entrance on Banks Road. You do not have to book a place in advance. Children will sit in their bubbles during breakfast club.
- School dinners for children are being provided for children in Nursery – Year 6. If your child has a packed lunch, please do not put this in a large rucksack – please use a packed lunch box or small bag which is clearly labelled with their name and class. Dinner times will be staggered and the dining room cleaned between sittings.
- Please provide your child with a water bottle, clearly labelled with their name and class. This will be sent home with your child at the end of each school day.
- We ask that your child does not come into school with any personal belongings other than their book bag, water bottle and if required their packed lunch. As always, all stationery and resources your child needs for school will be provided for them; there is **no need** for them to bring a pencil case into school.
- Your child must wear their full school uniform at all times, including school shoes. No trainers are allowed, including black trainers. Please ensure all items of clothing are clearly labelled with your child's name and class. All children must bring their Holy Trinity P.E. kit/tracksuit to wear when taking part in P.E. (Your child's class teacher will notify you when P.E is taking place.) As stated in the newsletter, if your child has outgrown their Autumn uniform they may wear their school tracksuit or P.E kit until the end of the spring term (26th March 2021).
- We have hygiene kits in each classroom, including cleaning products and equipment. Surfaces are cleaned regularly and all equipment is cleaned in between use. Our cleaners will be at work throughout the day to carry out an enhanced cleaning regime. We have removed lots of the equipment and items from the rooms to ensure surfaces are easily cleaned. Children are expected to wash their hands multiple times throughout the day; members of staff will be available to support and supervise handwashing where it is appropriate and we have visual reminders in all the toilets and sink areas about good handwashing. We have plenty of tissues and remind children about good nasal hygiene. We have supplies of hand-gel throughout the school and children are expected to use this regularly (in addition to handwashing).

- Children have been organised into class groups, they will stay with each other for most of their time in school. You may have heard them being referred to as 'bubbles'. Playtimes will be staggered so that fewer children are outside the classrooms at the same time. Children will not move around the site as much as they used to however, when they do, they will use social distancing markers that are on the floor throughout the whole site to help them. A one-way system will continue to be in operation throughout the school which all children and staff will be expected to adhere to. We recognise that social distancing with the younger children is a challenge, so we will remind them regularly about it.
- Staff will continue to maintain 1 m + social distancing wherever possible and also wear a face covering.
- To keep everyone safe, it is extremely important that children listen to instructions and comply with expectations. Please remind your child and support them to do as asked at all times. Some children may need additional support and guidance to meet the expectations and we have staff who can provide this.
- Payment for Nursery Fees, snack and dinners must be sent into school with your child, in a clearly labelled envelope at the start of the school week. Payment cannot be made via the school office.

If you have any further questions, please contact the school office and we will endeavour to answer them.

Thank you for your continued support and patience during these unprecedented times. We will continue to work together as a school community to keep everyone safe.

Yours sincerely



H.Raley-Williams
Headteacher