



# HOLY TRINITY CATHOLIC PRIMARY SCHOOL

## Contingency Plan for the Education of all pupils at Holy Trinity Catholic Primary School during Covid-19

**Revised:** October 2020    **Date of next review:** To be reviewed annually

**Signed:** Mr M Walwyn    **Role:** Chair of Governing Body

**Adopted by the Governing Body:** October 2020

# Contingency Plan for the education of all pupils at Holy Trinity Catholic Primary School

## Scenario 1: In the event of an individual pupil having to self-isolate or a bubble lockdown or whole school lockdown.

**Step 1:** Parent/Carer phones school to notify of self-isolation/waiting on results of a test.

**Step 2:** Office will ask if child has access to an electronic device and internet, if not paper copies will be sent home at the end of the day.

**Step 3:** Class teacher will be notified and the teacher will set work for the child at the end of the school day.

**Step 4:** Paper copy (2-week package) to be delivered by a member of school staff.

Staff will send an accompanying letter to explain what is expected from the children via Parentapp.

<b>Year Group</b>	<b>Online Work (Updated daily) Work to meet the needs of the individual child</b>	<b>Paper Work (2-week package) Work to meet the needs of the individual child</b>
<b>Nursery</b>	<ul style="list-style-type: none"> <li>• Bug Club</li> <li>• Phonics Play</li> <li>• Purple Mash</li> </ul>	<ul style="list-style-type: none"> <li>• Activities to engage children for all Areas of Learning</li> <li>• Curriculum Maestro activities</li> </ul>
<b>Reception</b>	<ul style="list-style-type: none"> <li>• Bug Club</li> <li>• Phonics Play</li> <li>• Purple Mash</li> <li>• Power Maths</li> <li>• Charanga (weekly)</li> </ul>	<ul style="list-style-type: none"> <li>• Power Maths Worksheets</li> <li>• Phonics Booklet</li> <li>• Reading Book (if not already at home)</li> <li>• Handwriting sheet</li> <li>• Curriculum Maestro activities</li> </ul>
<b>Year 1</b>	<ul style="list-style-type: none"> <li>• Bug Club</li> <li>• Phonics Play</li> <li>• Purple Mash</li> <li>• Serial Mash</li> <li>• Oddizzi (weekly)</li> <li>• Power Maths</li> </ul>	<ul style="list-style-type: none"> <li>• Power Maths Worksheets</li> <li>• Reading Book (if not already at home)</li> <li>• Handwriting Booklet</li> <li>• Phonics Booklet</li> <li>• Grammar Booklet</li> </ul>

	<ul style="list-style-type: none"> <li>• Charanga (weekly)</li> <li>• Science Bug (weekly)</li> </ul>	<ul style="list-style-type: none"> <li>• Maths Booklet</li> <li>• English Booklet</li> <li>• Curriculum Maestro activities</li> </ul>
<b>Year 2</b>	<ul style="list-style-type: none"> <li>• Bug Club</li> <li>• Phonics Play</li> <li>• TT Rockstars</li> <li>• Purple Mash</li> <li>• Serial Mash</li> <li>• Oddizzi (weekly)</li> <li>• Power Maths</li> <li>• Charanga (weekly)</li> <li>• Science Bug (weekly)</li> </ul>	<ul style="list-style-type: none"> <li>• Power Maths Worksheets</li> <li>• Reading Book (if not already at home)</li> <li>• Handwriting Booklet</li> <li>• Maths Booklet</li> <li>• Grammar Booklet</li> <li>• English Booklet</li> <li>• Curriculum Maestro activities</li> </ul>
<b>Year 3</b>	<ul style="list-style-type: none"> <li>• Bug Club</li> <li>• Phonics Play (if appropriate)</li> <li>• TT Rockstars</li> <li>• Purple Mash</li> <li>• Serial Mash (weekly)</li> <li>• Oddizzi</li> <li>• Power Maths</li> <li>• Charanga (weekly)</li> <li>• Science Bug (weekly)</li> </ul>	<ul style="list-style-type: none"> <li>• Power Maths Worksheets</li> <li>• Reading Book (if not already at home)</li> <li>• Reading Booklet</li> <li>• Spelling Booklet</li> <li>• Grammar Booklet</li> <li>• Handwriting Booklet</li> <li>• Punctuation Booklet</li> <li>• Comprehension Booklet</li> <li>• Maths Booklet</li> <li>• Phonics Booklet (if appropriate)</li> <li>• Curriculum Maestro activities</li> </ul>
<b>Year 4</b>	<ul style="list-style-type: none"> <li>• Bug Club</li> <li>• Phonics Play (if appropriate)</li> <li>• TT Rockstars</li> </ul>	<ul style="list-style-type: none"> <li>• Power Maths Worksheets</li> <li>• Reading Book (if not already at home)</li> <li>• Reading Booklet</li> </ul>

	<ul style="list-style-type: none"> <li>• Purple Mash</li> <li>• Serial Mash</li> <li>• Oddizzi (weekly)</li> <li>• Power Maths</li> <li>• Charanga (weekly)</li> <li>• Science Bug (weekly)</li> </ul>	<ul style="list-style-type: none"> <li>• Spelling Booklet</li> <li>• Grammar Booklet</li> <li>• Handwriting Booklet</li> <li>• Punctuation Booklet</li> <li>• Comprehension Booklet</li> <li>• Maths Booklet</li> <li>• Phonics Booklet (if appropriate)</li> <li>• Curriculum Maestro Activities</li> </ul>
<b>Year 5</b>	<ul style="list-style-type: none"> <li>• Bug Club</li> <li>• Phonics Play (if appropriate)</li> <li>• TT Rockstars</li> <li>• Purple Mash</li> <li>• Serial Mash</li> <li>• Oddizzi (weekly)</li> <li>• Power Maths</li> <li>• Charanga (weekly)</li> <li>• Science Bug (weekly)</li> </ul>	<ul style="list-style-type: none"> <li>• Power Maths Worksheets</li> <li>• Reading Book (if not already at home)</li> <li>• Reading Booklet</li> <li>• Spelling Booklet</li> <li>• Grammar Booklet</li> <li>• Handwriting Booklet</li> <li>• Punctuation Booklet</li> <li>• Comprehension Booklet</li> <li>• Maths Booklet</li> <li>• Phonics Booklet (if appropriate)</li> <li>• Curriculum Maestro Activities</li> </ul>
<b>Year 6</b>	<ul style="list-style-type: none"> <li>• Bug Club</li> <li>• Phonics Play (if appropriate)</li> <li>• TT Rockstars</li> <li>• Purple Mash</li> <li>• Serial Mash</li> <li>• Oddizzi (weekly)</li> <li>• Power Maths</li> </ul>	<ul style="list-style-type: none"> <li>• Power Maths Worksheets</li> <li>• Reading Book (if not already at home)</li> <li>• Reading Booklet</li> <li>• Spelling Booklet</li> <li>• Grammar Booklet</li> <li>• Handwriting Booklet</li> </ul>

	<ul style="list-style-type: none"> <li>• Charanga (weekly)</li> <li>• Science Bug (weekly)</li> </ul>	<ul style="list-style-type: none"> <li>• Punctuation Booklet</li> <li>• Comprehension Booklet</li> <li>• Maths Booklet</li> <li>• Phonics Booklet (if appropriate)</li> <li>• Curriculum Maestro Activities</li> </ul>
<b>Expectations of checking work during self-isolation</b>	Before the start of the next school day, the teacher will mark and set learning for the next day.	Class teacher to phone the child's home to speak to parent/carer on a weekly basis to check if learning is suitable and if child needs further support.
<b>Expectations of checking work during lockdown</b>	During working school hours 9.00 am to 12 pm and 1.00 pm to 3.00pm except on a Tuesday afternoon when teachers will be taking their PPA to plan for the next week's activities.	Class teacher to phone the child's home to speak to parent/carer on a weekly basis to check if learning is suitable and if child needs further support.

#### **Expectation of the Parent/Carer**

We expect parents/carers to support their child's education at home. Online and paper activities can be accessed at any time of the day, suitable for the individual family. On the school website (see class pages), we have given advice on how to engage the child at home and the length of time expected for the child to engage in learning activities.

#### **Scenario 2: In the event of a class teacher in self-isolation (well and able to work from home)**

Children will follow their usual timetable in school. The class teacher will continue to support remote learning by setting tasks for other pupils in isolation, homework activities and the weekly planning for the rest of the class. A qualified adult will supervise the class.

#### **Scenario 3: In the event of a class teacher being unwell and unable to deliver remote learning during full school opening**

A qualified adult will take classroom responsibilities including remote learning with the support of the TA.

**Scenario 4: In the event of a class teacher being unwell and unable to deliver remote learning during a bubble closure or whole school closure**

In event of this happening, the school would identify staff to support the children with their learning. This will initially involve the staff from the same bubble (e.g. Year 6 teacher would cover Year 5 teacher and vice versa). If 2 teachers are unwell in the same bubble, then the school would identify staff to support both classes. If this could not happen, it may result in the children having limited access to teaching during the day.

**Scenario 5: In the event of a self-isolation/closure, the child will not engage in home learning tasks**

If this happens, we would urge parent/carers to contact school via telephone 0151 427 7466 or email [l.shipway@holyltrinity.liverpool.sch.uk](mailto:l.shipway@holyltrinity.liverpool.sch.uk) . A member of staff will contact you to discuss barriers to learning. The school's Learning Mentor, Miss Widdowson, may become involved with the family to support the well-being of the child. This will be done via telephone conversations.

We understand this can happen for a number of reasons. We will try and work with the family to encourage the child to re-engage. Online and paper activities can be completed by the child at any time of the day, at a time suitable for the family.

The mental well-being of both parent/carer and child is also of importance to the school. We know there may be difficulties and we just ask everyone to do their best in supporting the learning the school is providing.